1. Requirement for Submission of thesis for examination

i. Candidate must be registered in the semester of the submission.
ii. Candidate must verify that there is no outstanding debt with the College of Graduate Studies.
iii. Candidate is allowed to submit thesis only if candidate has fulfilled the minimum study period.
iv. Thesis will not be accepted if maximum study period is exceeded unless an extension of the study period is approved by CGS.
v. Thesis must adhere to the College of Graduate Studies format base on the thesis guidance, July 2014, which can be downloaded from the CGS website: http://graduate.sustech.edu/.
vi. Candidate must give 2/3 seminars during his study in the specified college.
vii. Candidate must publish at least one paper for Master degree and two papers for PhD degree in order to submit the thesis and sit for the final exam.
viii. Candidate must declare the originality of thesis work.
ix. Candidate must declare that the copyright of the thesis is assigned to the College of Graduate Studies.

2. Procedure for submission of thesis for examination

i. Candidate must obtain endorsement from supervisor stating the completion of the thesis and readiness for examination.
ii. The candidate’s supervisor should suggest the names of the examiners approved by the department and the dean of the specified college in the specified form.
iii. Candidate must submit 3 copies of the thesis (loose bound) for the College of Graduate Studies for examination.
iv. Candidate must submit the published papers and show the evidence for conducting the 2/3 seminars in his college.
v. The College of Graduate Studies sends the thesis to appointed examiners for evaluation.
vi. Examiners have 6 weeks to evaluate the thesis.
vii. Once CGS received the preliminary report from the examiners, the panel date is assigned and announced to the candidates.
viii. The panel is made up of the internal examiner, external examiner and the supervisor.