

**Sudan University of Science & Technology**  
**College of Graduate Studies**  
**Guidance for Submission of Thesis for Examination**  
**(Only for programs by research)**



**1. Requirement for Submission of thesis for examination**

- i. Candidate must be registered in the semester of the submission.
- ii. Candidate must verify that there is no outstanding debt with the College of Graduate Studies.
- iii. Candidate is allowed to submit thesis only if candidate has fulfilled the minimum study period.
- iv. Thesis will not be accepted if maximum study period is exceeded unless an extension of the study period is approved by CGS.
- v. Thesis must adhere to the College of Graduate Studies format base on the thesis guidance, July 2014, which can be downloaded from the CGS website: <http://graduate.sustech.edu/>.
- vi. Candidate must give 2/3 seminars during his study in the specified college.
- vii. Candidate must publish at least one paper for Master degree and two papers for PhD degree in order to submit the thesis and sit for the final exam.
- viii. Candidate must declare the originality of thesis work.
- ix. Candidate must declare that the copyright of the thesis is assigned to the College of Graduate Studies.

**2. Procedure for submission of thesis for examination**

- i. Candidate must obtain endorsement from supervisor stating the completion of the thesis and readiness for examination.
- ii. The candidate's supervisor should suggest the names of the examiners approved by the department and the dean of the specified college in the specified form.
- iii. Candidate must submit 3 copies of the thesis (loose bound) for the College of Graduate Studies for examination.
- iv. Candidate must submit the published papers and show the evidence for conducting the 2/3 seminars in his college.
- v. The College of Graduate Studies sends the thesis to appointed examiners for evaluation.
- vi. Examiners have 6 weeks to evaluate the thesis.
- vii. Once CGS received the preliminary report from the examiners, the panel date is assigned and announced to the candidates.
- viii. The panel is made up of the internal examiner, external examiner and the supervisor.